

**HARLAN COUNTY HIGH SCHOOL SBDM COUNCIL POLICY**

<b>COUNCIL POLICY TYPE</b>		<b>POLICY NUMBER</b>
<input type="checkbox"/> <b>By-Laws (Council Operational Policy)</b>		
<input checked="" type="checkbox"/> <b>Function (School Operational Policies)</b>		<b>HC 002</b>

**POLICY TOPIC DESCRIPTION**

**Assignment of all Instructional and Non-Instructional Staff Time**

**POLICY STATEMENT**

All HCHS teachers will be assigned duty to a specific number of scheduled sports events. The number of games assigned will be determined by the schedules of the sports team.

The Principal will determine the number of teachers needed for the Academic Team events. The Academic Team Coaches will choose four (4) teachers to assist them.

Extra duty assignments will be made by the Principal on a rotating basis and distributed equability, based on the needs of the building. All certified staff will supervise hallways between classes.

All teachers will share extra duty equability. Teachers who have alternate duties (bus drivers, etc.) will make up their equable duty by working extra ball game duty, dances, etc. in order to be fair and equitable. All extra duty will be assigned based on school time assignments. All teachers assigned to the building will have duty based on the portion of time spent in the building (i.e. 5/10 will be assigned half of the duty a full time teachers, all extra duty will be assigned proportionately).

All assigned extra duty will be approved by the school council.

**\*\*\*This policy was amended on June 25 2013**

**KRS 160.345 (2) (1) 2 RP**

Policy Title Assignment of all Instructional and Non-Instructional Staff Time		
5-11-10 <hr/> 1 <sup>st</sup> Reading  <u>Bob Howard</u> Council Chairperson	6-1-10 <hr/> 2 <sup>nd</sup> Reading  Bob Howard <hr/> Council Chairperson	7-15-2010 <hr/> Adopted  Bob Howard <hr/> Council Chairperson

This Policy was title Teachers Assigned to Sports Events at HCHS

\*\*\*\*THIS POLICY WAS AMENDED ON JUNE 25 2013.

New policy title:

Assignment of all Instructional and Non-Instructional Staff Time