

**HARLAN COUNTY HIGH SCHOOL SBDM COUNCIL POLICY**

<b>COUNCIL POLICY TYPE</b>	<b>POLICY NUMBER</b>
<input type="checkbox"/> <b>By-Laws (Council Operational Policy)</b>	
<input checked="" type="checkbox"/> <b>Function (School Operational Policies)</b>	<i>HC 042</i>

**POLICY TOPIC DESCRIPTION**

Consultation for Hiring Other Than the Principal

**POLICY STATEMENT**

After the SBDM Council has determined that a vacancy in a Certified or Classified position exists within the school, the Principal shall inform the Superintendent of the vacancy and the district's transfer policies become effective. If the position is not filled through the transfer policy, the Superintendent will provide a slate of candidates for each vacant position. The SBDM Council shall review applications and support materials of the candidates in closed session and shall select candidates to be interviewed by the Council for the position.

The Council shall determine the top candidates (2 or 3) and present this as a recommendation to the Principal. After consideration is given to the SBDM Council recommendations the Principal shall make the final selection and submit this to the Superintendent as required by KRS 160.345 (2) (b). Timelines will be shortened when a position is required immediately due to the needs of the students.

The definition of a quorum, during the summer months, (when school is not in session) for the purpose of consultation in the hiring of personnel other than the Principal shall be; After prior verbal and written notification of the special called meeting (at least 24 hours prior to the meeting) to all SBDM Council members at least three SBDM members will constitute a quorum.

KRS 160.345 (2) (h) RP

Policy Title	
Consultation for Hiring Other Than the Principal	
5-24-13	6-25-13
1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading For Adoption
Bob Howard	Bob Howard
Council Chairperson	Council Chairperson