

**HARLAN COUNTY HIGH SCHOOL SBDM COUNCIL POLICY**

<b>COUNCIL POLICY TYPE</b>	<b>POLICY NUMBER</b>
<input type="checkbox"/> <b>By-Laws (Council Operational Policy)</b>	
<input checked="" type="checkbox"/> <b>Function (School Operational Policies)</b>	<b>HC 022</b>

**POLICY TOPIC DESCRIPTION**

**STUDENT DEBT COLLECTION POLICY**

**POLICY STATEMENT**

In order to protect HCHS finances and maintain oversight of student debts this collection policy will be implemented.

Harlan County High School will decline any request for transcripts, school records, driving permit forms, diplomas, or any other information to be released to a parent, student, college or an employer, if there is any outstanding debt assigned to the student.

Unpaid debt results in a loss of revenue for our school. Loss of revenue directly affects the school's daily operations, as well as privileges afforded to our students.

All debts will remain on the student's school record until the debt is paid in full.

Policy Title <p style="text-align: center;"><b>STUDENT DEBT COLLECTION POLICY</b></p>		
10-12-10 <hr/> 1 <sup>st</sup> Reading  Bob Howard <hr/> Council Chairperson	11-16-10 <hr/> 2 <sup>nd</sup> Reading  Bob Howard <hr/> Council Chairperson	3-8-11 <hr/> Adopted  Bob Howard <hr/> Council Chairperson