

HARLAN COUNTY HIGH SCHOOL SBDM COUNCIL POLICY

COUNCIL POLICY TYPE		POLICY NUMBER
<input type="checkbox"/> By-Laws (Council Operational Policy)		
<input checked="" type="checkbox"/> Function (School Operational Policies)		HC 031

POLICY TOPIC DESCRIPTION

HCHS VOTING PROCESSES AND PROCEDURES

**HOMECOMING QUEEN (FOOTBALL AND BASKETBALL) PROM KING/QUEEN, SUPERLATIVES,
MOUNTAIN LAUREL QUEEN CANDIDATES AND MISS HARLAN COUNTY**

POLICY STATEMENT

HOMECOMING (FOOTBALL AND BASKETBALL)

A true homecoming Queen shall be a representative from the entire school and not chosen from a select few or specific group or organization. An effort will be made to ensure that more than one or two seniors are walking so that others have a fair opportunity for consideration. Increasing the number of girls that are allowed to participate in a homecoming (varsity and junior varsity) will provide a bigger gate and crowd. If only varsity members are allowed to participate, those walking shall be limited to senior and junior girls only (basketball perhaps).

With a school the size of HCHS, there should be more than one girl recognized (2 senior Attendants in addition to the Queen).

Football Queen	Basketball Queen
Queen 2 Senior Attendants 1 Junior Attendant	Queen 2 Senior Attendants 1 Junior Attendant Or Queen 1 Senior Attendant

If it is decided that all senior girls should not have the opportunity to be considered for Queen, but only those walking in the homecoming and you want only football/basketball players to vote:

1. All players shall be gathered in the cafeteria on a random day when they don't have any idea why, as to avoid prior discussion and some trying to convince players who to vote for. The three floor principals and a football coach only will oversee the process. The players will be randomly distributed throughout the cafeteria and instructed NOT TO TALK or communicate in any way during the process. Senior or other football players are likely to persuade players to vote for a girlfriend, etc. Players should have privacy to fairly vote for who they really want to without ostracizing from other players. Floor principals will hand each player a list of all girls walking from those who have been asked. Football players will be instructed to tell a designated representative (Glen Wills for example) who they are walking with. This list should be double checked for accuracy as to NOT leave out a senior girl.
2. The players should then be instructed to vote for the Queen and Attendants (number decided upon beforehand). To ensure accuracy, votes shall be circled so nothing is accidentally mistaken and each paper ballot shall be folded for privacy.
3. When finished, a principal shall be at the door as players exit and votes will be placed one by one in a sealed ballot box.
4. Floor principals will then take the boxes to a designated area and at least two principals will oversee the counting of votes. *NO students or one person shall carry or count votes alone. Floor principals will always oversee the carrying and counting of votes.
5. If two senior attendants are chosen they shall be the two girls with the next highest votes after the queen.

Miss Harlan County/Mountain Laurel Queen Candidates

Miss Harlan County/Mountain Laurel should be selected by staff to represent our school. This honor will require certain criteria be met before the candidate is considered. A list of senior girls is to be given to the faculty. Teachers, principals, and counselors will nominate senior girls to serve as our designee. The girls should possess some of the following qualities:

1. Have at least a "C" average, if not a 3.0. Be noted for their good work ethic.
2. Have minimal absentees (excused, no trancies: Follow HC handbook)
3. Should not have had disciplinary action here at the school or outside school, such as suspension, repeated safe room visits or trouble with outside agencies such as being in court.
4. Display good character, be honest, trustworthy, and kind at school, home, and in the community.

Once the names are gathered, teachers will vote from nominations to achieve the set number of candidates needed. Votes will be collected by floor principals and counted. After voting has occurred, names will be submitted of the girls with the highest votes to reach the required number. Candidates will be called in and told they were selected and why. If one or more candidates cannot or choose not to participate, the candidates with the next highest votes will be added as needed.

HCHS SBDM Council amended this policy on 3-9-17.

*****Nominations for the Miss Harlan County Pageant will also be open to Juniors to participate. They must meet the same criteria as listed in this policy. Juniors who participate will not be allowed to participate as Seniors.**

Superlatives

1. Superlative will be voted on by seniors in their senior English classes. Nominations will be presented for each superlative in each senior class. If more than one student is nominated for a superlative, each class will vote and the highest votes be presented for that particular superlative.
2. The teacher will place the names receiving the highest votes in a sealed envelope with their initials on the seal. The floor principal will be notified to pick up the envelope.
3. All votes will be taken to a designated area where at least two principals will oversee the counting of votes.
4. Mr. & Mrs. HC will be selected from the top twenty students (boys & girls). This list will be compiled by the counselors in April according to grade point average. From that list, principals, teachers and counselors will select top ten. Students will then elect Mr. & Mrs. HC from the top ten list.

Anyone who receives a vote will then be excluded from other superlatives.

Prom King/Queen

1. Prom attendees should be handed ballots by teachers/and or principal designees before entering the prom.
2. Principal and two designees should collect votes at a table with a secure ballot box as attendees enter the gymnasium. No votes should be added after students have entered the gym.
3. Votes should be counted in the presence of the principal and at least three teachers/chaperons.

The most important thing to ensure fairness is achieved is that **students will NEVER be allowed to carry or count votes**. Also, that **no one person be fully in charge** or allowed to count votes. All voting will be done in a professional manner allowing student privacy. Their votes will be placed in secured ballot boxes by their own hand. ALL processes that require voting will be **witnessed and overseen throughout the entire process, from voting, collection and counting by at least two principals and designees**.

Policy Title HCHS VOTING PROCESSES AND PROCEDURES HOMECOMING QUEEN(FOOTBALL AND BASKETBALL) PROM/KING QUEEN, SUPERLATIVES, MOUNTAIN LAUREL QUEEN CANDIDATES AND MISS HARLAN COUNTY.		
10-6-11	12-6-11	1-17-12
1 st Reading	2 nd Reading	Adopted
Bob Howard	Bob Howard	Bob Howard
Council Chairperson	Council Chairperson	Council Chairperson

***HC031 was amended on 3-9-17. The Miss Harlan County Pageant portion of the policy was amended.