

Harlan County High School

Site Based Decision Making Council Meeting Minutes

Date: April 14 2015 Time: 3:15 pm Location: HCHS Media Center

Regular Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 3:30 pm.

II. Roll Call:

Mrs. Carruba, Mrs. Mackowiak, Mr. Mosley, Mr. Pace, and Principal Burkhart are present. Ms. Mefford is absent. Quorum is present to proceed with the agenda.

III. Approval of Agenda:

- Motion to approve the agenda was made by Mr. Mosely. Mr. Pace seconded. Consensus was reached.

IV. Approval of Minutes:

Approve meeting minutes for Special Called Meeting on March 31 2015.

- Motion to approve meeting minutes for Special Called Meeting on March 31 2015 was made by Mrs. Carruba. Mr. Mosley seconded. Mrs. Mackowiak abstained from voting since she was not present at the meeting. Consensus was reached,

V. Hear Individuals/Delegations:

None present.

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VI. SBDM Council Policy/Update:

1. Proposed Student Initiated Schedule Change/ Amend HC 020.

Council reviewed HC 020 Determination of the Schedule of the School Day and Week and decided on this amended wording:

Schedule changes will not be accepted or completed during the first **three** days of the school calendar. Schedule **elective request changes** will be accepted on the **4th and 5th** day of the beginning of the school year to include all three trimesters. After the **5th** day of the school year no new request forms will be accepted.

No schedule change request will be taken over the phone.

It is the policy of Harlan County High School that student initiated schedule change requests will not be made for reasons including **but not limited to** the following:

1. A specific teacher.
2. Change lunch periods.
3. Change to more convenient and / or desirable periods.
4. Group friends together in the same class.

Principal or his/her designee reserves the right to change schedules on an as needed basis.

- Motion to amend HCHS SBDM Council Policy HC 020 Determination of the Schedule of the School Day and Week with afore mentioned amended wording was made by Mr. Pace. Mrs. Carruba seconded. Consensus was reached.

HCHS SBDM Council Policy HC 020 Determination of the Schedule of the School Day and Week was amended on April 14 2015.

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2. Proposed Academics and Sports Participation Policy.

No action was taken.

3. Review Fundraising Policy HC 021.

No action was taken.

VII. ARI School Culture Report:

Members of the Student Senate were not present.

VIII. Principal's Report/Good News:

- Principal Burkhardt told the Council that the HCHS Choir participated in a competition in Somerset and qualified for state competition.
- ACT scores are not complete, but the composite scores could remain the same as last school year.

IX. New Business:

1. Parking requirement changes for next year and discuss parking permit fee.

Council discussed changes that should be made in the Student Handbook concerning parking privileges and fees. Council will address this in more detail when the Student Handbook is officially reviewed and adopted.

2. Discuss distribution of Student Handbook.

No action was taken.

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X. Fundraisers:

1. Community Problem Solving Team requests approval to have a yard sale on May 1-2 2015. Funds raised will be used for travel expenses to the International Competition in Ames, Iowa in June 2015.
2. Community Problem Solving Team requests approval to sell t-shirts in April and May 2015. Funds raised will be used for travel expenses to the International Competition in Ames Iowa in June 2015.
3. ACT/EOC Rewards Trip requests approval to have various fundraisers during April and May at HCHS during school hours. Funds raised will be used to take students on a rewards trip at the end of the school year.
 - Motion to approve all three (3) fundraisers was made by Mr. Mosley. Mrs. Mackowiak seconded. Consensus was reached.

XI. Finance Report:

Council members received a copy of the current Finance Report.

XII. Personnel: Council will move to **Closed Session**.

XIII. HCHS Staffing Plan 2015-16: Council will move to **Closed Session**.

- Motion to move to **Closed Session** was made by Mr. Mosley. Mrs. Mackowiak seconded. Consensus was reached.

Council moved to **Closed Session** at 4:40 pm. The secretary left the meeting.

- Motion to return from **Closed Session** was made by Mrs. Mackowiak. Mr. Pace seconded. Consensus was reached.

Council returned from **Closed Session** at 5:20 pm.

There is no entry into the meeting minutes from Closed Session.

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XIV. Addendum:

None

XV. Next Meeting Date:

The next regular scheduled meeting is Tuesday May 12 2015.

XVI. Adjourn:

- Motion to adjourn was made by Mrs. Carruba. Mr. Mosley seconded. Consensus was reached.

The meeting was adjourned at 5:30 pm.

Edna M. Burkhart

5-21-15

Chairperson's Signature

Date Minutes Approved