

Harlan County High School

Site Based Decision Making Council Meeting Minutes

Date: August 5 2014 Time: 4:00 pm Location: HCHS Media Center

Regular Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 4:20 pm.

II. Roll Call:

Mrs. Carruba, Mrs. Mackowiak, Ms. Mefford, Mr. Pace, and Principal Burkhart are present. Mr. Mosley is absent. Quorum is present to proceed with the agenda.

III. Approval of Agenda:

- Motion to approve the agenda was made by Ms. Mefford. Mr. Pace seconded. Consensus was reached.

IV. Approval of Minutes:

1. Approve meeting minutes for Special Called meeting on July 10 2014.

- Motion to approve the meeting minutes for Special Called meeting on July 10 2014 was made by Mrs. Carruba. Mrs. Mackowiak seconded. Consensus was reached.

2. Approve meeting minutes for Special Called meeting on July 16 2014. (Hiring)

- Motion to approve the meeting minutes for Special Called meeting on July 16 2014 was made by Mr. Pace. Mrs. Carruba seconded. Consensus was reached.

V. Hear Individuals/Delegations:

None present.

August 5 2014 Meeting Minutes

VI. SBDM Council Policy/Update:

No policies were reviewed or updated.

VII. Principal's Report/Good News:

1. Freshman Orientation was held earlier today at HCHS.

Principal Burkhart told the Council that approximately 600 parents and students attended Freshman Orientation today. The students received their schedules and both students and parents toured the building and had a "meet and greet" with teachers.

VIII. New Business:

1. Council will revisit their decision on meeting date and time for 2014-2015 meetings:

Council proposed to change the regular meeting date to the second Thursday in each month. Council will consider the change and decide if the date should be changed at the next meeting.

2. Student Parking:

Students parking in the HCHS parking lot will be charged a fee of \$20.00. They will be assigned a parking space and the SRO will monitor the parking lot.

3. Graduation Memory Items Vendors: Jostens and KGI:

Jostens and KGI made presentations to Council for their consideration.

Council will make a decision for Graduation Memory Items at the next meeting.

August 5 2014 Meeting Minutes

4. Review/Update HCHS School Safety Plan:

Principal Burkhart told the Council that she would review the Safety Plan contact information and report any changes to the HCHS School Safety Plan to them at the next meeting.

The official title for this document: HCHS School Safety Plan/ Emergency Management Plan.

IX. Personnel:

1. New teachers hired at HCHS:

- Motion to move to **Closed Session** to discuss the vacant Health position was made by Mrs. Carruba. Ms. Mefford seconded. Consensus was reached.

Council moved to Closed Session at 5:14 pm.

- Motion to return from **Closed Session** was made by Ms.Mefford. Mr. Pace seconded. Consensus was reached.

Council returned from Closed Session at 5:30 pm.

Entered into these meeting minutes from **Closed Session:**

After consulting with the SBDM Council, Principal Burkhart will make her recommendation to fill the vacant Health position to Superintendent Howard.

X. Fundraiser:

1. Dance Team requests approval to sell t-shirts:

This fundraiser was approved by Principal Burkhart before the meeting in order for the Dance Team to begin selling t-shirts when school starts.

August 5 2014 Meeting Minutes

XI. Addendum:

The Dance Team submitted two fundraiser approval requests minutes before the meeting began. Principal Burkhart has presented them for approval in the Addendum.

1. Sell World's Best Chocolate. Dance Team will receive 50% profit which will be used for competition fees and supplies for the Dance Team members.

- Motion to approve this fundraiser was made by Mr. Pace. Ms. Mefford seconded. Consensus was reached.

2. Sell Mixed Bag purses and wallets. Dance Team will receive 50% profit which will be used to purchase warm-up, shoes, and socks for the Dance Team members.

- Motion to approve this fundraiser was made by Mrs. Mackowiak. Ms. Mefford seconded. Consensus was reached.

XII. Next Meeting Date:

The next regular scheduled meeting date is Tuesday September 2, 2014.

XIII. Adjourn:

- Motion to adjourn was made by Mrs. Carruba. Mrs. Mackowiak seconded. Consensus was reached.

The meeting was adjourned at 5:57 pm.

Edna M. Burkhart

9-2-14

Chairperson's Signature

Date Minutes Approved