

Harlan County High School
SBDM Council Meeting Minutes

Date: September 17 2015 Time: 3:15 pm Location: HCHS Media Center

Special Called Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 3:25 pm.

II. Roll Call:

Mr. Henson, Mrs. Mackowiak, Mr. Pace, and Principal Burkhart are present. Ms. Alred and Mr. Branson are absent. Quorum is present to proceed with the agenda.

III. Approval of Agenda:

- Motion to approve the agenda was made by Mr. Henson. Mr. Pace seconded. Consensus was reached.

IV. Approval of Minutes:

Approve minutes from August 13 2015.

Meeting scheduled for September 10 2015 was cancelled due to a lack of quorum.

- Motion to approve the meeting minutes for August 13 2015 was made by Mrs. Mackowiak. Mr. Pace seconded. Consensus was reached.

V. Hear Individuals/Delegations:

None present.

VI. SBDM Council Policy/Update:

Principal Burkhart would like to review the Handbook Dress Code Amendment Policy. HC032.

September 17 2015 Special Called Meeting Minutes

Principal Burkhart discussed the Handbook Dress Code Amendment Policy with Council concerning pictures that are taken for special events at HC. She told Council that some girls' dresses that they had worn to have recent pictures made did not adhere to the Handbook Dress Code. Some of them wore those dresses at school all day. In order to adhere to the Dress Code, she will remind the teacher responsible for the group or individual pictures to tell the girls in advance to bring clothes from home to change to wear after the pictures are taken. She will also remind the teachers responsible for the group or individual pictures to have them taken early in the morning and have the girls change as soon as the pictures are taken. No one will be allowed to wear dresses that do not adhere to the Handbook Dress Code following the picture taking session.

VII. ARI School Culture Report:

No Student Senate members are present.

VIII. Finance Report:

Each Council member received a copy of the current Finance Report.

IX. Principal's Report/Good News:

1. Principal Burkhart told Council that she had attended a Cross Country Meet recently at HC. Both boys and girls teams had placed first in competition that day.
2. The Bookstore is up and running. Teachers and students are excited about items available to purchase.
3. Test scores will be made public on September 29th.

X. New Business:

1. Choose vendor (s) for Graduation Items.

After some discussion, Council decided to award the Yearbook and Class Rings to Jostens. The Caps and Gowns and all other Graduation Items are awarded to KGI.

September 17 2015 Special Called Meeting Minutes

- Motion to select Jostens to provide Class Rings and the Yearbook and KGI for all other Graduation Items for 2015-16 was made by Mrs. Mackowiak Mr. Henson seconded. Consensus was reached.

Principal Burkhart will contact Jostens and KGI with Council's decision.

2. School Safety Plan Review/Update HC065

As required by HC065, HCHS School Safety Plan/Emergency Management Plan Policy, Council reviewed the School Safety Plan. Each Council member received updated contact information.

3. Athletic Fund Allocation for next school year:

Council discussed the funds received and paid out each year for athletics. Council will continue this discussion at the next meeting. No changes will be made to any sport's expenses during this school year.

XI. Fundraisers:

1. First Priority requests approval to sell candy bars and ice cream beginning on September 17 2015 with the end date not determined. Funds raised will be used to fund incentive and rewards trips as well as student activities.
2. Academic Team requests approval to sell Seaver's Donuts beginning on September 11 thru October 2 2015. Funds raised will used to purchase professional competition shirts.
3. Cheerleaders request approval to sell t-shirts during August and September. Funds raised will be used for competition/stunt cost.
4. Band requests approval to sell raffle tickets for Christmas Basket(s). Students and businesses will donate items for the basket(s) during November and December. Funds raised will be used for Band expenses.

September 17 2015 Special Called Meeting Minutes

5. Band requests approval to sell coffee, tea, hot chocolate items October 12-30 2015. Funds raised will be used for Band expenses.
6. Band requests approval to sell Band Photos. One of the band students will take photos of band members, print them on photo paper, and sell them to the families of the students beginning in September thru October 2015. Funds raised will be used for band expenses.
7. Boys Basketball requests approval to sell Yankee Candles beginning September 28 thru November 30 2015. Funds raised will be used for Boys Basketball team expenses.
 - Motion to approve all seven (7) fundraisers was made by Mr. Pace. Mrs. Mackowiak seconded. Consensus was reached.

XII. Personnel: Council will move to **Closed Session**:

- Motion to move to **Closed Session** was made by Mrs. Mackowiak. Mr. Henson seconded. Consensus was reached.

Council moved to **Closed Session** at 4:15 pm.

The Secretary left the meeting.

- Motion to return from **Closed Session** was made by Mr. Pace. Mr. Henson seconded. Consensus was reached.

Council returned from **Closed Session** at 4:25 pm.

Entered into these meeting minutes from **Closed Session**:

After consulting with the SBDM Council, Principal Burkhart will make her recommendation to Superintendent Howard to fill the vacant Arts and Humanities (half day) position at HCHS.

September 17 2015 Special Called Meeting Minutes

XIII. Next Meeting Date:

The next regular scheduled meeting date is October 8 2015.

XIV. Adjourn:

- Motion to adjourn was made by Mr. Henson. Mrs. Mackowiak seconded. Consensus was reached.

The meeting was adjourned at 4:35 pm.

Edna M. Burkhart

10-8-15

Chairperson's Signature

Date Minutes Approved