

Harlan County High School  
SBDM Council Meeting Minutes

Date: January 10 2019 Time: 3:15 pm Location: HCHS Media Center  
Regular Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 3:25 pm.

II. Roll Call:

Ms. Alred, Mr. Henson, Mr. Nolan, Mr. Pace, Mrs. Turner, and Principal Burkhart.

Ms. Alred, Mr. Henson, Mr. Nolan, and Principal Burkhart are present. Mr. Pace and Mrs. Turner are absent. Quorum is present to proceed with the agenda.

III. Approval of Agenda:

- Motion to approve the agenda was made by Mr. Nolan. Mr. Henson seconded. Consensus was reached.

IV. Approval of Minutes:

Approve minutes for December 13 2018 meeting.

- Motion to approve minutes for December 13 2018 meeting was made by Mr. Nolan. Ms. Alred seconded. Consensus was reached.

V. Hear Individuals/Delegations:

None present.

VI. SBDM Council Policy Review/Update:

Council discussed the Make Up Work Policy (HC 007) and the current Student Handbook Policy Submission of Excuses at some length. Council has addressed both policies recently, but made no changes. However, they feel that the policy needs to be updated. The number of days allowed to submit an excuse and complete make up work was the focal point of the discussion. Also, Council decided to allow the Principal to make the final decision concerning any questionable excuses or time lapsed for their submission.

- Motion to amend HCHS Make Up Work Policy (HC 007) and the HCHS Student Handbook Policy Submission of Excuses was made by Mr. Nolan. Mr. Henson seconded. Consensus was reached.

HCHS Make Up Work Policy (HC 007) and the HCHS Student Handbook Policy Submission of Excuses were amended with the following wording:

Students will have **five (5)** days upon returning to school to submit an excuse for their absence. Any excuse not submitted within **five (5)** days of returning to school will be marked as unexcused and students will not be permitted to make up work for those absences **except at the Principal's discretion**. Students who submit an excuse for an absence will be given **five (5) days** to complete their make up work for each day missed.

An updated copy of the policy will be sent to the Student Handbook liaison for revision online. The SBDM policy will also be updated online.

VII. Finance Report:

Each member of Council received a copy of the current Finance Report.

VIII. Principal's Report/Good News:

Principal Burkhart told the Council that the grounds were being measured for chains to be placed in designated areas in order to protect the grassy areas from being destroyed by cars being parked in the grass. The chains and posts will be red.

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Also, Harlan County High School has placed second in the Cleanest School in the District competition. The school and custodial staff were recognized at the recent Principals' meeting.

IX. New Business:

None.

X. Fundraisers:

1. HCHS Dance Team requests approval to sell Valentine's Candy Feb. 1-14. Funds raised will be used to pay competition fees.
2. HCHS Dance Team requests approval to sell Krispy Kreme Donuts beginning immediately. Fund raised will be used to pay for competitions.

- Motion to approve both fundraisers was made by Ms. Alred. Mr. Henson seconded Consensus was reached.

XI. Trips:

None.

XII. Addendum:

None.

XIII. Next Meeting Date:

The next regular scheduled meeting date is Thursday February 14 2019.

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XIV. Adjourn:

- Motion to adjourn was made by Mr. Henson. Mr. Nolan seconded. Consensus was reached.

The meeting was adjourned at 3:50 pm.

Edna M. Burkhart

2-20-19

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Chairperson's Signature

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Date Minutes Approved