

**HARLAN COUNTY PUBLIC SCHOOLS**  
**TEACHER APPLICATION**

**TO THE APPLICANT:**

To be eligible for appointment to a teaching position in the Harlan county School System, it will be necessary for you to comply with the following procedures:

1. *Fill out this application completely. You may provide additional information by letter or resume that will give a more complete account of your training, experience and teaching ability.*
2. *This application cannot be considered without a copy of your Kentucky teaching certificate **and** an official transcript of your college undergraduate and graduate credits. If you must request a copy, you may file your application and forward transcript(s) as soon as possible. The only exception given is for candidates who are in their last semester of undergraduate work and will have a completed transcript and certificate processed immediately at the end of the semester.*
3. *Candidates will be contacted for interviewing only when a vacancy occurs, and after an initial screening of applicants related to job requirements for the particular position. Harlan County Public Schools abide by Federal regulations banning discrimination and denial of services on the basis of race, color, national origin, sex, or handicap in all our education practices.*
4. *For this type of employment State law requires a Criminal Records Check as a condition of employment.*

**PERSONAL DATA:**

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Present Address \_\_\_\_\_  
Street Address City, State, Zip Telephone Number

Permanent Address \_\_\_\_\_  
Street Address City, State, Zip Telephone Number

**CERTIFICATION**

If Kentucky certification is in process, check here:

| Standard or Provisional | Certified to Teach Grade Level or Area | List any Endorsement | Issued by What State | Year Issued |
|-------------------------|--|----------------------|----------------------|-------------|
|                         |  |                      |                      |             |

**RECORD OF EDUCATION**

| School        | Name & Address of School | Dates attended | Major | Minor | Degree & Date Received |
|---------------|--------------------------|----------------|-------|-------|------------------------|
| Undergraduate |                          |                |       |       |                        |
|               |                          |                |       |       |                        |
| Graduate      |                          |                |       |       |                        |
|               |                          |                |       |       |                        |

**SUPERVISED TEACHING**

*(Complete if you have less than five years of teaching experience)*

Subjects or Grades Taught: \_\_\_\_\_

Training School: \_\_\_\_\_ City and State \_\_\_\_\_

Supervising Teacher: \_\_\_\_\_ College Supervisor: \_\_\_\_\_

**EMPLOYMENT**

**Teaching Experience**

*(List in order most recent experiences)*

| Name of School | City & State | Grade or Subject Taught | Dates |    | Name of Principal |
|----------------|--------------|-------------------------|-------|----|-------------------|
|                |              |                         | From  | To |                   |
|                |              |                         |       |    |                   |
|                |              |                         |       |    |                   |
|                |              |                         |       |    |                   |
|                |              |                         |       |    |                   |

**Summary of Teaching Experience**

Kindergarten \_\_\_\_\_ years      Middle/Junior High \_\_\_\_\_ years      Administrative \_\_\_\_\_ years

Elementary \_\_\_\_\_ years      Senior High \_\_\_\_\_ years      Other \_\_\_\_\_ years

What type of contract do you have with your present employer? \_\_\_\_\_ **Limited**      \_\_\_\_\_ **Tenure**      \_\_\_\_\_ **Not Under Contract**

Why do you wish to leave your present position? \_\_\_\_\_

**Work Experience Other Than Teaching**

| Type of Work | Firm or Institution | Address | Dates |    |
|--------------|---------------------|---------|-------|----|
|              |                     |         | From  | To |
|              |                     |         |       |    |
|              |                     |         |       |    |
|              |                     |         |       |    |

**REFERENCE CHECK**

Give names of three (3) persons who have closely observed your work as a teacher, employee, or student. Please list all principals who have supervised your work. List supervising teacher(s) if you are a recent graduate.

| Name | Official Position & Phone Number | Mailing Address | City, State & Zip |
|------|----------------------------------|-----------------|-------------------|
|      |                                  |                 |                   |
|      |                                  |                 |                   |
|      |                                  |                 |                   |

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date Signed*