

**Student Directory Information Notification**

\_\_\_\_\_

*Date*

Dear Parent/Eligible Student,

This letter informs you of your right to direct the District to withhold release of student directory information for \_\_\_\_\_.

*Student's Name*

Following is a list of items that may be considered student directory information. Please place a check in the box next to any of the items you wish the District to withhold. **If you do not object to the release of any of the student directory information listed below, do not check any of the boxes.**

- Student name and address*
- Student telephone number*
- Student's date and place of birth*
- Student's major field of study*
- Information about the student's participation in officially recognized activities and sports*
- Student's weight and height, if a member of an athletic team*
- Student's dates of attendance*
- Degrees and awards the student has received*
- Most recent educational institution attended by the student*

Approved student directory information includes student name and address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and most recent educational institution attended by the student.

**Please sign and return this form to the school within thirty (30) days of the date of this letter. If you do not complete and return the form to us by that date, we will withhold all student directory information for you or your student.**

\_\_\_\_\_

*Parent/Eligible Student's Signature*

\_\_\_\_\_

*Date*