

PLEASE POST

VB – 2011-2012
November 11, 2011

**HARLAN COUNTY SCHOOLS
AN EQUAL OPPORTUNITY EMPLOYER**

V A C A N C Y B U L L E T I N

POSITION: Maintenance Worker II with Certification

LOCATION: Districtwide

LENGTH OF EMPLOYMENT: Remainder of 2011-2012 School Year

SALARY RANGE: 2011-2012 Salary Schedule

CERTIFICATION/QUALIFICATIONS: High school diploma or GED, valid driver's license, HVAC and Electrical Licenses required. For listing of qualifications reference Page 70 of 2011-2012 Classified Job Description Book.

JOB DESCRIPTION (Condensed):

Schedule and direct a crew of maintenance workers in the absence of the Maintenance Supervisor involved in one or more craft specialties; train and provide work direction and guidance while performing work in one or more of the skilled trades. Perform skilled mechanical maintenance duties in the inspection, repair, installation and alteration of District heating, ventilation, air conditioning and refrigeration systems and related equipment and facilities; perform preventive maintenance and routine servicing of equipment. The successful applicant will be responsible for basic record keeping, heavy physical labor, to utilize proper lifting techniques, communicate effectively with others orally and in writing, work independently without direction and must have a minimum of two licenses in HVAC (master license preferred), boiler, or wastewater and drinking water electrical.

EFFECTIVE EMPLOYMENT DATE: After application deadline

APPLICATION DEADLINE: Monday, November 21, 2011

NON-DISCRIMINATION POLICY: The Harlan County School District practices non-discrimination in employment. Harlan County School District complies with Title IX, Section 504 of the Rehabilitation Act of 1973 and Americans with Disabilities Act of 1990. The school district does not discriminate on the basis of race, color, age, national origin, religion, creed or marital status, in the education programs or activities it operates. The Harlan County Public Schools will seek minorities in the areas of under utilization.

TO APPLY: SUBMIT A WRITTEN LETTER STATING EXACT POSITION(S) APPLYING ALONG WITH A COMPLETED APPLICATION. APPLICATIONS MUST BE RECEIVED IN THE OFFICE OF THE ASSISTANT SUPERINTENDENT IN CHARGE OF PERSONNEL NO LATER THAN 3:30 P.M. ON THE DEADLINE DATE. INTERESTED PERSONS MAY VISIT THE PERSONNEL OFFICE OF THE HARLAN COUNTY BOARD OF EDUCATION FOR AN APPLICATION, JOB DESCRIPTION AND NEEDED QUALIFICATIONS.

SEND TO: ASSISTANT SUPERINTENDENT FOR PERSONNEL, HARLAN COUNTY SCHOOLS,
251 BALL PARK ROAD, HARLAN, KENTUCKY 40831.