

HARLAN COUNTY SCHOOLS
AN EQUAL OPPORTUNITY EMPLOYER

V A C A N C Y B U L L E T I N

POSITION: 21st Century Community Learning Center Assistant
Site Coordinator (**Part-Time/up to 18 hours per week**)

LOCATION: Cumberland Elementary School

LENGTH OF EMPLOYMENT: 2011-2012

SALARY RANGE: \$15.00 per hour with an average of 18 hours per week
(four days with 4 ½ hours per day)

CERTIFICATION/QUALIFICATIONS: High School Diploma/GED required, Bachelor's
Degree preferred

JOB DESCRIPTION:
(Condensed)

Perform routine activities and to work with students at the 21st Century Community Learning Center. Assist with fulfilling guidelines of the grant.

EFFECTIVE EMPLOYMENT DATE: After posting deadline

APPLICATION DEADLINE: November 1, 2011

NON-DISCRIMINATION POLICY: The Harlan County School District practices non-discrimination in employment. Harlan County School District complies with Title IX, Section 504 of the Rehabilitation Act of 1973 and Americans with Disabilities Act of 1990. The school district does not discriminate on the basis of race, color, age, national origin, religion, creed or marital status, in the education programs or activities it operates. The Harlan County Public Schools will seek minorities in the areas of under utilization.

TO APPLY: SUBMIT A WRITTEN LETTER STATING EXACT POSITION(S) APPLYING ALONG WITH A COMPLETED APPLICATION. APPLICATIONS MUST BE RECEIVED IN THE OFFICE OF THE ASSISTANT SUPERINTENDENT IN CHARGE OF PERSONNEL NO LATER THAN 3:30 P.M. ON THE DEADLINE DATE. INTERESTED PERSONS MAY VISIT THE PERSONNEL OFFICE OF THE HARLAN COUNTY BOARD OF EDUCATION FOR AN APPLICATION, JOB DESCRIPTION AND NEEDED QUALIFICATIONS.

SEND TO: ASSISTANT SUPERINTENDENT FOR PERSONNEL, HARLAN COUNTY SCHOOLS,
251 BALL PARK ROAD, HARLAN, KENTUCKY 40831.