

**Application for Nomination to the  
Harlan County Public Schools  
Frank Brittain Hall of Fame**

**Honoring the outstanding  
academic/athletic achievement of  
Harlan County's students**

**Established 2002**

**Timothy W. Saylor, Superintendent**

## **About the Frank Brittain Hall of Fame**

Harlan County Public Schools Superintendent Timothy W. Saylor had a goal for establishing a program to honor the district's outstanding students who excel in academics and athletics.

As a result, Mr. Saylor formed a committee to pursue this endeavor for the Harlan County Public Schools' Hall of Fame, designed to honor these outstanding students in a prominent public location.

As a result of the outstanding support offered by the family of Mr. Frank Brittain, a longtime and devoted employee of the school district, the recognition program has been named to honor Mr. Brittain's many contributions to the school system and public education in Harlan County, which spanned more than six decades.



**Frank Brittain  
1904-1996**

Mr. Brittain's faithful dedication and service to the students and citizens of Harlan County are immeasurable. He was a devoted educator to the children of Harlan County, serving Harlan County Public Schools for more than 60 years as a teacher, principal, assistant superintendent and as director of maintenance and building and grounds. His career began in 1929 at Beech Grove where he taught several years before returning to Berea College and the University of Kentucky where he earned his bachelor's degree and master's degree.

He served in administrative capacities as principal at Yancey, Liggett, Bardo and Elzo Guthrie elementary schools. He then served as assistant superintendent of the Harlan County Public Schools. From 1966 to 1993, he served as the school district's director of maintenance and buildings and grounds.

Mr. Brittain received his elementary education at the one-room Beech Grove Elementary School at Mary Alice. He received his high school education at Berea by working at the college during each term. His employment in and around coal mines in the summer months made possible his return to school each fall.

Mr. Brittain's life spanned 92 years, from August 10, 1904 to November 18, 1996. He was a devoted husband, father, grandfather and great-grandfather.

### **About the Nomination and Selection Process**

Categories for nomination: Individuals/groups may be nominated in the areas of academics or athletics.

Criteria: In order to maintain the integrity of the program, the following criteria are established for nominations:

- Nominees must exemplify the highest standard of ethical conduct, moral character and sportsmanship.
- All candidates shall be judged on their significant and/or long-term contribution to academics and/or athletics.
- All nominations shall be made by using the official nomination form. This form shall be approved by the Hall of Fame Committee. It will be available at the Central Office of the Harlan County Public Schools and at all guidance counselor offices at each school.

### **Hall of Fame School Committee Guidelines**

Membership: The membership for the school committee shall be developed by the school site base decision making council. It is recommended the committee include the school guidance counselor(s).

Responsibilities:

- Approve scheduled school committee meetings.
- Approve school committee voting procedures for the school year prior to review of the nomination packets.
- Establish a deadline for the submission of nomination packets to the school committee. This date must allow for proper review time by the committee and allow them to meet the deadline date established by the district committee.
- Annually evaluate nomination(s) of the individual(s)/team(s) submitted to the school committee by the prescribed date.
- Approve for submission to the district committee only those individual(s)/team(s) that meet the defined criteria.
- Ensure that all nomination packets approved for submission to the district committee are delivered to that committee by their established deadline date.
- All action of the school committee shall be kept confidential.

### **District Committee Guidelines**

**Membership:** The district committee shall be comprised of current and retired educators, citizens at-large, business and industry representatives and parents. The initial committee shall be appointed by the superintendent. When vacancies on the committee occur, the superintendent shall recommend to the full committee the names of qualified individuals to serve on the committee. The committee may then select the new members by majority vote of those in attendance.

**Responsibilities:**

- Attend scheduled district committee meetings.
- Approve district committee voting procedures for the school year prior to review of the nomination packets.
- Evaluate and recommend changes to the induction criteria and guidelines on an annual basis.
- Establish date(s) for submission of the nomination packets and for the Hall of Fame Induction Ceremony.
- Annually evaluate nomination(s) of individual(s)/team(s).
- Approve for inclusion into the Hall of Fame only those individual(s)/team(s) that meet the defined criteria.
- Announce the name(s) of the inductee(s) and properly notify the media.
- All action of the district committee shall be kept confidential.

Note: The superintendent may remove non-participating members at any time.

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## Compliance Checklist

All Applicants:

\_\_\_ Name

\_\_\_ School

\_\_\_ Grade

\_\_\_ Area for Consideration

\_\_\_ Nominating Sponsor/Coach

\_\_\_ Contact Number(s)

\_\_\_ Achievement Summary

\_\_\_ Letters of Recommendation (At least 3)

\_\_\_ Printed Supporting Materials

\_\_\_ 5 x 7 Photograph

Individuals Only:

\_\_\_ Name/Team

\_\_\_ Age

\_\_\_ Address

\_\_\_ Phone Number(s)

\_\_\_ Parents' Name(s)

\_\_\_ Biography

### School Committee Action:

\_\_\_ Approved for submission to district committee

\_\_\_ Not approved for submission to the district committee

\_\_\_\_\_  
School Committee Chairperson's Signature

\_\_\_\_\_  
Date

### Committee members present:

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## Criteria for Hall of Fame Nominations

### Academics (Individual):

- National Merit Scholar
- Distinguished on 12 of the 24 total state assessment exams in elementary through high school levels
- Top ten finish in an individual event in the State Governor's Cup Finals
- ACT score of 32 or higher and a G.P.A. of 3.5 or higher
- SAT score of 2135 to 1450 and a G.P.A. of 3.5 or higher
- First place finish in an individual event at the Kentucky Educational Speech and Drama Association State Competition
- All-State Band/Orchestra for two (2) years
- All-State Chorus for two (2) years
- Pass three (3) AP Tests and earn the Commonwealth Diploma
- State or national recognition for first or second place in academic or leadership competition
- Earn a Skill Standards Certificate with a score of 90 or above and compile a G.P.A. of 3.5 or better

### Academics (Team):

- First or second place in the State Governor's Cup Finals
- First or second place in the Kentucky Educational Speech and Drama Association State Competition
- Two (2) Distinguished ratings at the State Marching Festival or State Concert Music Festival
- State or national recognition for first or second place in Art
- State or national recognition for first or second place in academic or leadership competition

### Athletics (Individual):

- Any athlete who received a NCAA Division I Scholarship
- State champion in any individual sport

### Athletics (Team):

- Football – Participation in a state championship game
- Basketball – Participation in the state championship game of the Sweet Sixteen Basketball Tournament
- Baseball/Softball/Volleyball – Participation in the state championship game
- Track/Wrestling/Golf – First or second place finish in the state championship competition
- Cheerleading – First or second place in the state KAPOS Competition

**FOR ALL AREAS:** Applicants not meeting the criteria listed above may be considered for nomination based on exemplary accomplishments.

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## Nomination Form

All Applicants:

Individual or Team Name: \_\_\_\_\_

School: \_\_\_\_\_ Grade(s): \_\_\_\_\_

Area for Consideration (check one): \_\_\_\_\_ Academics \_\_\_\_\_ Athletics

Nominating Sponsor/Coach: \_\_\_\_\_ (Phone) \_\_\_\_\_

Contact Number for Nominee \_\_\_\_\_

The following information should be submitted only by those nominated individually.

Age: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parents: \_\_\_\_\_

(Address if different from nominee) \_\_\_\_\_

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Achievement Summary:

Signature of person making nomination \_\_\_\_\_

Date of submission to school committee \_\_\_\_\_

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## **Deadline Information**

Nominations are accepted between April 30th and June 30th of each year. Applications are encouraged as early as possible, but cannot be accepted after June 30th. Questions about the application may be addressed to your school principal, guidance counselor, school nominating committee or to the central administrative office staff by calling 606-573-4330, Extension 2046.