

Periodically, instructors will change grade levels or even content areas and no longer need a course that they have available in Coursesites. There is no option to delete the unneeded courses, but you can make them unavailable so that your students cannot see them.

## Removing Courses from your Coursesites Account

1. Go to <https://www.coursesites.com/> and login
2. You will be taken to your Dashboard (My Coursesites) and will see a section labeled 'My Courses'
3. Click on the course you wish to make unavailable
4. On the left side of the next window, scroll down through Course Management and click on 'Customization' and then 'Properties'
5. From the properties section, scroll down to 'Set Availability' and you will see an option for 'Make Course Available'. Select 'No' and the course will no longer be available/visible to students.

