



March 14, 15, & 16, 2012 – Harlan County High School
www.operationpreparation.com

WHAT IS OPERATION PREPARATION?

- A community-based, one-on-one, college/career readiness advising week happening across Kentucky.
- Using the student's career interest inventory and Individual Learning Plan (ILP), a trained volunteer advisor will meet one-on-one with 10th grade students at Harlan County High School to discuss:
 - √ The student's career aspirations and required education/training
 - √ Whether the student is on target to meet their goals
 - √ Whether the student is taking the courses recommended to prepare them for their future
- Each session will last approximately 20-minutes
- After the session, parents will receive information on how they can continue to support their student on the path to college/career readiness

HOW YOU CAN GET INVOLVED

- **Community partner**
Assist with spreading the word about Operation Preparation, recruiting volunteers, and asking your business to allow employees the time to volunteer.
- **Volunteer as an advisor – all industries, professions, and educational backgrounds needed!**
Local business people, elected officials, college students, government employees, parents, retirees, college faculty & staff, and caring community members, are all encouraged to volunteer! You don't have to be an expert or a teacher, all necessary training is provided.

Harlan County students need YOU!

READY TO VOLUNTEER?

To register, complete the volunteer form on the back of this page. Questions? Contact:

Cecilia Adams, Harlan County Community Education Director
cecilia.adams@harlan.kyschools.us
606-573-4330 ext. 2061

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Kentucky is committed to ensuring that every student is college/career ready by the time they graduate from high school. Advising is an important strategy to reach this goal. Yet, in Kentucky, school counselors face an average 450:1 student to counselor ratio, presenting challenges for establishing effective advising programs.

Operation Preparation will focus attention on the importance of planning for college and/or career by engaging students, parents, schools and communities in the process of effective advising.



"We want to help students realize their potential, maximize their academic preparation and stay on track for success during and after high school.

"Our teachers, our counselors and our principals need this support from our communities to ensure students graduate ready to take that next step in life."

--Dr. Terry Holliday

Kentucky Commissioner of Education



Kentucky
Department for
Workforce Investment



Volunteer Advisor Form Harlan County High School

Thank you for volunteering with Operation Preparation at Harlan County High School!
Please return completed volunteer forms to:

Cecilia Adams, Harlan County Community Education Director
251 Ball Park Rd. Harlan, KY 40831
Fax: 606-573-5767
cecilia.adams@harlan.kyschools.us

Questions? Call 606-573-4330 ext. 2061

<p><u>Contact Information</u> <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.</p> <hr/> <p>First & last name</p> <hr/> <p>Mailing address</p> <hr/> <p>City, state, zip</p> <hr/> <p>Daytime phone #</p> <hr/> <p>Email</p> <hr/> <p>Business/Organization</p> <hr/> <p>Job Title</p>	<p><u>Area(s) of Expertise</u></p> <p>Please indicate the closest description of your work experience.</p> <ul style="list-style-type: none"> <input type="radio"/> Agriculture <input type="radio"/> Arts & Humanities <input type="radio"/> Business/Marketing <input type="radio"/> Communications <input type="radio"/> Education <input type="radio"/> Health Science <input type="radio"/> Human Services <input type="radio"/> Information Technology <input type="radio"/> Manufacturing <input type="radio"/> Public Services <input type="radio"/> Science/Math <input type="radio"/> Social Sciences <input type="radio"/> Transportation 			
<p><u>Availability</u></p> <p>Please indicate the sessions you are available to commit to volunteering at Harlan County High School. Each session consists of advising 4 students individually for ~20 minutes each.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-right: 1px solid black; padding: 5px;"> <p>Wednesday, March 14</p> <p><input type="checkbox"/> 8:15 – 10:30 a.m.</p> <p><input type="checkbox"/> 12:15 – 2:30 p.m.</p> </td> <td style="width: 33%; border-right: 1px solid black; padding: 5px;"> <p>Thursday, March 15</p> <p><input type="checkbox"/> 8:15 – 10:30</p> <p><input type="checkbox"/> 12:15 – 2:30</p> </td> <td style="width: 33%; padding: 5px;"> <p>Friday, March 16</p> <p><input type="checkbox"/> 8:15 – 10:30</p> <p><input type="checkbox"/> 12:15 – 2:30</p> </td> </tr> </table> <p style="text-align: center; color: red;">Please consider volunteering for multiple sessions!</p>		<p>Wednesday, March 14</p> <p><input type="checkbox"/> 8:15 – 10:30 a.m.</p> <p><input type="checkbox"/> 12:15 – 2:30 p.m.</p>	<p>Thursday, March 15</p> <p><input type="checkbox"/> 8:15 – 10:30</p> <p><input type="checkbox"/> 12:15 – 2:30</p>	<p>Friday, March 16</p> <p><input type="checkbox"/> 8:15 – 10:30</p> <p><input type="checkbox"/> 12:15 – 2:30</p>
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By volunteering you agree to complete a 30 minute online training, sign a confidentiality agreement, comply with school district policies & procedures, submit to a background check, and inspire and encourage students!
Training and additional information will be sent to you prior to the event. Thank you!